



Memorandum

To: All Existing and New Clients

From: Larry Yaffa, President of Brilar

Re: The "Brilar Gives Back" Program

Brilar has always taken a proactive approach in regards to helping various foundations and giving back to our community. We have chosen to take a new approach in deciding which foundations receive our donations each year, by allowing our clients to pick where THEY would like us to donate to each year. As such, Brilar will be donating a percentage of your total contract(s) value to a foundation of your choice.

How the Program Works:

- At the end of each season, you will receive an electronic form indicating the dollar amount to be donated. This dollar amount is based on a percentage of your total contract(s) value.
- You simply fill out the form, indicating which foundation you would like for us to donate the money to, and send it back to us.
- We will take it from there and donate the money to the foundation that you specified.

We are very excited to partner with our clients in this program. We feel that it's important for you to be involved in deciding where these contributions will go, since you provide us with the means to do so.

Should you have any questions in regards to this program, please feel free to reach out to your Account Manager.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Yaffa", written in a cursive style.

Larry Yaffa